

**Regular Session Minutes – Selectmen’s Meeting
Selectmen’s Meeting Room
Monday, May 16, 2016 – 7:30 p.m.**

PRESENT: Michael A. Rosenberg Chair; Caroline Fedele; William S. Moonan; Margot Fleischman; Mark Siegenthaler and Town Manager Richard T. Reed

ALSO PRESENT: Assistant Town Manager Michael Rosen; Restaurant Owner James Morris; Planning Board Member Jeff Cohen; Acting Department of Public Works Director Adrienne St. John; Recycling Coordinator Ed McGrath, Public Works Business Manager April Delano; Press Representative Debra Parkhurst.

Chair Rosenberg called the meeting to order at 7:30 p.m.

**16-255 Public Hearing
Grant of All Alcohol On-Premise Licenses
Peppers Bar and Grille – 321 Great Road**

Ms. Fleischman made a motion to open the public hearing. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Restaurant Owner James Morris applied for an All Alcohol On-Premise License for his new Restaurant Pepper’s Bar and Grille. Ms. Fedele asked if the owner had an all alcohol license in his previous restaurant in Maynard. Mr. Morris stated that he had a Beer and Wine License. Mr. Moonan asked if the owner would be willing to change the signage to omit the word “Bar”. Mr. Morris stated that he did not have an issue with that request as the emphasis was on the food.

Mr. Siegenthaler made a motion to close the public hearing. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Ms. Fedele made a motion to grant the request for an All Alcohol License for Mina, LLC d/b/a/ Peppers Grille at 321 Great Road pending proof that a valid Certificate of Occupancy has been issued. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

**16-256 Common Victullar’s License
Peppers Bar and Grille – 321 Great Road**

The Selectmen also discussed the application for Common Victuallar’s License for Jim Morris of Peppers. Mr. Siegenthaler mentioned that the motion should make a decision pending the Code Enforcement’s Occupancy Permit and Board of Health’s Approval. Mr. Morris stressed that he is happy to work with Bedford’s healthy dining options and only uses high quality materials. He also reiterated that he would omit the word Bar from the signage.

Mr. Moonan made a motion to approve the Common Victullar's License to Mina, LLC d/b/a/ Peppers at 321 Great Road pending proof that a valid Certificate of Occupancy has been issued and approval from the Board of Health has been granted. Mr. Siegenthaler seconded the motion.

The motion passed 5-0-0.

**16-257 Contract Awards
 Recreation Department Bus Services
 Bedford Charter Services
 Bedford, MA**

**Infiltration/Inflow Service
Heitkamp Inc.
Watertown, CT**

Public Works Service/Materials Contracts (Various)

Town Manager Richard Reed presented the Selectmen with a Transportation Contract for Recreation busing services. The Contract had been advertised and the only bid received was from Bedford Charter Services. He stated that Town Counsel had approved the contract.

Mr. Moonan made a motion to approve the Transportation Contract to Bedford Charter Services. Ms. Fedele Seconded the motion.

The motion passed 5-0-0.

Acting Public Works Director Adrienne St. John spoke about an agreement for the Phase 3 Sewer Manhole Rehabilitation work between the Town of Bedford and Heitkamp, Inc. She stated that the Town has worked with this company before and was pleased with their work. She also said that over time, repairs will be needed but that the project should be good for ten years. The project hopes to begin in two to three weeks.

Ms. Fleischman made a motion to approve the Sewer Infiltration/Inflow Service to Heitkamp, Inc. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

Ms. St. John also presented the Selectmen with Service Contracts. She stated that these are two year contracts that will expire in FY18. Mr. Moonan asked if the Town was obligated to accept the lowest bid. Ms. St. John confirmed this as long as they are qualified.

Mr. Moonan made a motion to recommend approval of all contracts as presented in the memo from Acting Department of Public Works Director Adrienne St. John dated May 16, 2016. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

**16-258 Chapter 90 Project Request
Road Resurfacing**

Elmbrook Road (off Great Road), Elmbrook Circle, Elmbrook Road (off Page Road), Cedar Ridge Drive, Cedar Ridge Terrace

Masardis Street, Woodland Road, Sibley Drive, Perham Street, Caribou Street, Madawaska Street, Houlton Street

Ms. St. John also presented the Selectmen two Chapter 90 Project requests, to reconstruct the roadways in two neighborhoods. This project will begin in the second week in June.

Jeff Cohen of 17 Houlton Street asked if the project could include fixing the misspelled sign on the street. Ms. St. John stated that it would.

Ms. Fleischman made a motion to approve the Chapter 90 Project requests for Elmbrook Road (off Great Road), Elmbrook Circle, Elmbrook Road (off Page Road), Cedar Ridge Drive, Cedar Ridge Terrace and Masardis Street, Woodland Road, Sibley Drive, Perham Street, Caribou Street, Madawaska Street, Houlton Street. Mr. Siegenthaler seconded the motion.

The motion passed 5-0-0.

16-259 Miscellaneous Action Items

Chapter 268A Section 20(b) Exemptions – Parker Taggard, Brendan Kilroy, Hannah Kilroy, Jacqueline Barmashi

Mr. Siegenthaler made a motion to approve the waivers from Chapter 268A Section 20(b) exemptions for Parker Taggard, Brendan Kilroy, Hannah Kilroy, Jacqueline Barmashi. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

16-260 Minutes

Regular Session March 29, 2016

Regular Session April 11, 2016

Executive Session April 11, 2016

Mr. Moonan made a motion to approve the Regular Session Minutes of March 29, 2016 as amended. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

Ms. Fleischman made a motion to approve the Regular Session Minutes of April 11, 2016 as amended. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

Mr. Moonan made a motion to approve the Executive Session Minutes of April 11, 2016 as written. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

16-261 Town Manager's Report

Mr. Reed reported on the Bedford Village Apartments Expiring Use. Staff drafted a letter to State Senator Barrett and Representative Gordon pending the Selectmen's signature.

16-226 Open Discussion and Selectmen Liaison Reports

Mr. Moonan reported that many people attended the recent Historic District Commission (HDC) meeting. The HDC has previously approved storm windows and heat pumps for the Unitarian Church. There is a desire to place Solar Panels on the roof of the Church. There is some discussion on this since it is one of the oldest buildings in Town and this project would have a visual impact. The discussion is scheduled to continue.

Mr. Moonan also discussed the Citizen's letter to the editor on the lack of access for cars to the Post Office. The Selectmen discussed this topic and asked that the Town's Building Inspector speak with the developer about this issue.

Ms. Fleischman spoke about a topic concerning the Zoning Board of Appeals. A developer in Town wished to build a two family home on an oversized lot with an existing house he planned to tear down. Presently the Bylaw allows a two family home to be built only on a vacant property and does not permit the demolition of an existing structure. This means that there are very few places to build two new family houses in Bedford. Ms. Fleischman concluded by saying this topic might be revisited at a later date and that the Selectmen may wish to engage the Zoning Board of Appeals and Planning Board in a discussion about clarifying the bylaw.

Mr. Reed recognized Adrienne St. John as the interim Department of Public Works Director and stated that this was her last Selectmen's Meeting as that position. He expressed his appreciation for her extra effort as she served in this position. The Selectmen also expressed their gratitude to Ms. St. John.

Ms. Fleischman made a motion to adjourn to Executive Session not to return to Open Session. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

The meeting adjourned at 8:38 p.m.